



Executive Meeting **October 27th, 2016**

Present: Amit, Ardalan, Durai, Bhavreet

Call to Order: 8:15 PM

- **Diwali Event:** The Diwali event will be held on 2nd November 2016 from 8 to 11 PM.

Amit showed concerns for not having meetings called in time.

- **Networking Event:** the proposed budget for the event will be \$1000, which is subject for approval by council Members.

Thungashree – event advertisement

Ibtissem - incharge for Newsletter

Bhavreet – incharge for internal things like catering and snacks and everything else

Timir, Nirmal, Jaipuneet – incharge for coordination and managing logistics on the day of the event.

- **October Council meeting** will be held on Sunday October 30th 2016 from 12 to 2 PM.
- **Newsletter follow up**
- **GA Date:** tentative date is between 14th to 18th November 2016 which will be in the lunch hours.
- **Office Manager:** this is subject to discussion and approval in October Council Meeting.
- **Moving the external account from TD Bank to National Bank:** after exploring options with TD Bank. It will be discussed and decided.
- **The Refund for New York Trip:** refund will be done by cash by Friday or Maximum by Monday.
- **Allocation of computer (two person each for one computer):** to be discussed in the council
- **Buying a new printer for ECSGA:** to be discussed in the council