

Engineering and Computer Science Graduate Association
Agenda of Council Meeting
June 24, 2016
EV9.221

Call to order: 6:30pm

Present: Bhavreet, Thungashree, Durai, Amit, Jaipuneet, Timir

Agenda is accepted as it is.

1. Approval of May 27th 2016 Council minutes:

BIRT the May 27th 2016 council meeting minutes be approved with changes like removing outgoing ECE representative from hiring committee of ECE Representative Position and the spell check for BCEE.

Moved: Durai

Second: Bhavreet

For: Durai, Bhavreet, Amit, Timir, Jaipuneet, Thungashree Against:

Abstain:

Motion Passes unanimously

2. Lounge Maintenance & Update:

BIRT two persons be hired for four graduate lounge maintenance with a proper contract. BIFRT Timir will be creating a google form and Thungashree will be advertising the position to students through Facebook by Monday and hiring should be done by Thursday 30th june by the hiring committee.

Moved: Timir

Seconded: Durai

For: Durai, Bhavreet, Amit, Timir, Jaipuneet, Thungashree Against:

Abstain:

Motion Passes unanimously

BIRT for the procurement of four fridges, one for each lounge, Timir will get the quotes for purchasing the fridges.

Moved: Durai

Seconded: Bhavreet

For: Durai, Bhavreet, Amit, Timir, Jaipuneet, Thungashree Against:

Abstain:

Motion Passes unanimously

3. Honorarium Payment:

BIRT the honorarium payment will be paid on a monthly basis within 45 to 60 days after the submission of previous month timesheet.

Moved: Durai

Second: Jaipuneet

For: Durai, Bhavreet, Amit, Timir, Jaipuneet, Thungashree

Against:

Abstain:

Motion Passes Unanimously.

4. Non-Profit Organization & Accreditation:

Accreditation drive for ECSGA to be carried out with the first step as getting ECSGA registered as Non-Profit organization.

BIRT the pros and cons be verified for the accreditation drive by the executive team. The proposal of the costings should be sent to the budget committee for recommendation and subsequent approval from the Council with the current costs and future costs involved. The proposal of cost estimate should be submitted by mid-July.

Moved: Durai

Seconded: Bhavreet

For: Durai, Bhavreet, Amit, Timir, Jaipuneet, Thungashree

Against:

Abstain:

Motion Passes Unanimously.

5. ECE Representative

BIRT Ibtissem be appointed as the ECE Representative for 2016-17 based on the interview scores.

Moved: Durai

Seconded: Bhavreet

For: Durai, Bhavreet, Amit, Timir, Jaipuneet, Thungashree

Against:

Abstain:

Motion Passes Unanimously.

6. Budget Proposal

BIRT the budget estimate for 2016-17 be submitted to the council by next week by budget committee.

BIFRT VP finance take the initiative to call the budget committee meeting by the end of this month.

Moved: Timir

Seconded: Thungashree

For: Durai, Bhavreet, Amit, Timir, Jaipuneet, Thungashree

Against:

Abstain:

Motion Passes Unanimously.

7. Event Description for Facebook

BIRT every event should have an event poster and be well publicized by putting posters in lounges, EV building and all necessary locations.

BIFRT every workshop should have an event made on Facebook with a poster and should be well publicized.

Moved: Bhavreet

Seconded: Amit

For: Durai, Bhavreet, Amit, Timir, Jaipuneet, Thungashree Against:

Abstain:

Motion Passes Unanimously.

8. Website

BIRT the website should be ready by July 1st, 2016 and the website committee should be responsible for this, the website committee comprises of VP Finance, CSE Representative & CIISE Representative.

BIFRT the creation part of the website be given to CSE Representative with VP Finance being responsible for maintenance.

Moved: Timir

Seconded: Jaipuneet

For: Durai, Bhavreet, Amit, Timir, Jaipuneet, Thungashree Against:

Abstain:

Motion passes unanimously

9. Summer Events

Super Aqua Park – July 22nd (tentative date)

Quebec City, Montmorency falls, Grand Canyon & Whale watching – 2-day trip, proposed in august first or second week, august 6th & 7th (tentative date) Toronto & Niagara Falls trip- august last week, august 27th, 28th (tentative date)

10. Fall Orientation

VP internal updated the council regarding the orientation plans.

Adjournment: 8:30pm